

**CONVEYOR MANUFACTURERS ASSOCIATION**  
**MEMBERSHIP APPLICATION FORM**

NAME OF COMPANY / CLOSE CORPORATION: .....

REGISTRATION No : ..... DATE OF INCORPORATION:.....

POSTAL ADDRESS: .....

..... CODE: .....

PHYSICAL ADDRESS: .....

.....

TELEPHONE NUMBER: ..... FAX NUMBER: .....

WEB SITE ADDRESS: .....

E-MAIL ADDRESSES: .....

E-MAIL ADDRESSES: .....

Names and Designations of Directors or other Representatives of Company who will attend CMA meetings:

(1) ..... CELL No: .....

(2) ..... CELL No: .....

NAME OF PARENT COMPANY (if applicable): .....

REGISTRATION No : ..... DATE OF INCORPORATION: .....

COUNTRY OF REGISTRATION : .....

NAMES OF DIRECTORS / MEMBERS AND QUALIFICATIONS:

<u>POSITION</u>	<u>NAME</u>	<u>QUALIFICATIONS</u>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

TURNOVER OF COMPANY DURING PAST 3 YEARS:

(Information available to CMA Membership Committee only)      19.../20...      200...      200...

TOTAL COMPANY:      .....      .....      .....

CONVEYOR DIVISION:      .....      .....      .....

NAME AND BRANCH OF BANKERS: .....

NAME OF AUDITORS: .....

REFERENCES: In each case a reputable company should be listed plus the name of a senior Manager/Director of the Company who could be contacted.

List three Customer references:

.....  
 .....  
 .....

List three Supplier references:

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 .....  
 .....

IN HOUSE DESIGN CAPABILITY: (Specify name, position and qualifications of the personnel concerned. Only full time employees should be listed).

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NATURE AND EXTENT OF PRODUCTION FACILITIES: .....

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DATE OF ENTRY INTO CONVEYOR BUSINESS: .....

RANGE OF CONVEYOR EQUIPMENT PRODUCED: .....

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RANGE OF EQUIPMENT PRODUCED NOT USED IN CONVEYOR INDUSTRY: .....

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SIGNIFICANT CONVEYOR PROJECTS UNDERTAKEN BY THE COMPANY: (at least 3 projects to be listed. A short description of the work, name of the customer and value of the project, to be included)

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CMA Member Company (and Contact Name) proposing or supporting this application for membership

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**DECLARATION**

I, ..... in my capacity as .....

of..... do hereby certify that the information contained above is to the best of my belief, true and correct. I also undertake that my company subscribes to the Code of Ethics, and upholds the Objectives of the CMA, as set out in Annexures "A" and "B", respectively, of this application

Rubber stamp:

.....  
Signature

.....  
Date

The Conveyor Manufacturers Association Membership Committee will consider this application and may require discussion with the Directors of the Company. In the event of the application being accepted, a qualifying period may be specified, at the end of which the company will have to demonstrate that it has maintained or expanded its position and reputation in the Conveyor Industry. The decision of the Membership Committee with regard to an application shall be final. In the event of an application being turned down, no further application shall be submitted for at least 12 months.

## Conveyor Manufacturers Association Code of Ethics

### Purpose:

The purpose of establishing a code of ethics is for the CMA and its member Companies to be recognised by clients as an Association whose members comply to a "Code of Ethics" in line with acceptable business practice and the combating of corruption between suppliers and parties influencing purchasing decisions.

### Marketing the CMA Code of Ethics

The Code of Ethics will be actively marketed by the CMA and its member Companies to all clients and potential clients. As the code of ethics is designed, amongst other things, to protect the parties influencing purchasing decisions, it would be in their interest to deal with suppliers who subscribe to this Code of Ethics.

### General Expectations of Compliance:

- ?? A sound working relationship is built between CMA members and their clients in such a manner that business is conducted with integrity.
- ?? Dishonest and unethical behavior between member Companies and parties influencing purchasing decisions is to be eliminated.
- ?? Activities including but not restricted to theft, fraud, bribery and misappropriation of assets shall be prosecuted by the CMA in terms of internal disciplinary procedures.

### The CMA "Code of Ethics"

- ?? A member of the CMA shall not offer:
  - ?? payment of any private commissions to client employees,
  - ?? payment of any client related accommodation, fares and other travel costs, unless agreed to prior to the event by senior management of both parties,
  - ?? to pay for holiday or recreational accommodation of any client or client's employees,
  - ?? to exchange irregular favours against threats from the employees of a client,
  - ?? favours or gratuities in return for invitations to tender, award of contracts, orders or confidential client information,
  - ?? goods or services which are outside the normal business of the member company to clients free of charge or at artificially low prices.
- ?? Collusion between CMA members and CMA and non-CMA companies will not be permitted. Arrangements such as Joint Ventures, Consortiums or Alliance partners are however permitted.
- ?? CMA members may not apply negative selling techniques against any other CMA member company, its products or services.
- ?? All published editorials and articles are to be truthful, not misleading and dealing with matters of a current nature.

### Protection of the "Code of Ethics"

In order for the "Code" to be effective, it will need to be protected by means of an acceptable enforcement procedure. *The enforcement procedure is detailed in the full Code of Ethics document, which is made available to members upon acceptance of their application for membership.*

**OBJECTIVES OF THE CONVEYOR MANUFACTURERS ASSOCIATION**

- ?? To promote high standards of design, quality, manufacture and service in the belt conveyor industry.
- ?? To provide users of belt conveyor equipment with reliable and competitive sources of supply.
- ?? To ensure that high standards of contractual integrity are maintained within the industry.
- ?? To use the strength of the Association to challenge increases in the costs of raw materials and ancillary components.
- ?? To promote the dissemination of information on the latest belt conveyor technology.
- ?? To monitor the development of manufacturers of belt conveyor equipment to enable them to be considered for membership of the Association as and when they attain the required qualifications.
- ?? To participate in the formulation and setting of national and industry standards.
- ?? To work with the users of conveyor equipment to develop the industry in South Africa.
- ?? To promote and foster interest at an academic level in the study and development of conveyor technology.