



REGISTRATION FORM FOR THE ASSIGNMENT AND EXAMINATION IN BULK TRANSFER CHUTE DESIGN AND MODELLING

Application for Registration Form

Complete one form per candidate (photocopies acceptable) and fax or email to

Email: training@cmasa.co.za

ALL FIELDS TO BE COMPLETED

CANDIDATE DETAILS: IMPORTANT this section is to be completed by Candidate personally

Title.....First Name.....Surname.....

Name to appear on Certificate

Email..... ID Number.....

Daytime Telephone..... Mobile.....

Designation / Position in Company

Tertiary qualifications:.....

Name of Tertiary education body

Secondary qualifications

Name of Secondary School(s) attended

Experience in the conveying industry

Experience other than the conveying industry

Aspirations for attending the course

*By signing this form, I agree to be bound by the conditions as laid down by the CMA and the course lecturer(s) and am aware that the **criteria for acceptance to write the assignment and examination is to have attended the 3-day CMMS lectures in Bulk Transfer Chute design and modelling.***

I acknowledge that the decision of the selectors, lecturer(s), examiner(s) and moderator(s) is final.

Candidate Signature..... Date.....

PAYMENT DETAILS: Company responsible for payment: (or SELF)

Name.....

Postal Address for invoice..... Code.....

Purchase Order Number..... Person Responsible for Payment.....

Telephone..... E-mail.....

If a company order is needed please fax or email a copy with your registration.

2017 dates: 24- 26 July WITS 27 September (examination & Assignment hand in date.)

Fees R4000 – Members R5000 - Non Members Pass mark for assignment and examination is 70%

CONDITIONS:

PAYMENT TO BE MADE TO THE CMA FOR THIS PORTION OF THE ASSIGNMENT AND EXAM AND NOT TO WITS

1. The prescribed fee is payable **in full 14 days prior to commencement of lectures, unless special arrangements have been made with the CMA Financial Manager. The fee is not refundable** in the event that the candidate does not complete the assignment, or fails the examination.
2. Cancellation and late booking fees are applicable.
3. Payment of the prescribed fees within the time limit as above secures a place to write the assignment and examination. Until then, the booking is only provisional.

By signing this form, our company agrees to be bound by the conditions as laid down by the CMA above

Authorised by (name and signature) Date.....

Right of admission to all lecturing and examination venues is reserved.



CERTIFICATE COURSE – PAYMENT, POLICIES AND PROCEDURES
2017 COSTS FOR THE ASSIGNMENT AND EXAMINATION IN BULK TRANSFER CHUTE DESIGN AND MODELLING

Course Fee	R5000	
Course Fee (staff of CMA member companies only)*		R4000
Candidate Substitution Fee		R 650
Postponement to a later course	R 700	

Invoicing and Payment: Upon acceptance for registration, invoices are sent to the address indicated by the Applicant. **Course fees are required to be paid in full 14 days in advance, in South African Rands, unless alternative arrangements have been made with the CMA financial manager.** The CMA reserves the right to cancel a course if the minimum number of candidates is not achieved. Cancellation, substitution and late booking fees are applicable. This is a 2 part training course where you attend lectures at WITS (and pay WITS directly) and then undertake to do the assignment and exam which is under the control of the CMA (and pay CMA directly)over the following 2 months.

IT IS IMPORTANT THAT PAYMENTS ARE MADE TO THE CORRECT INSTITUTIONS TO AVOID DELAYS AND CONFUSION- YOU WILL NOT BE ALLOWED TO WRITE THE EXAM OR PRESENT AN ASSIGNMENT IF THE CMA HAS NOT BEEN PAID

Payments to **Conveyor Manufacturers Association of SA Limited.** Payments may be made by EFT to the bank, in which case fax or email proof of payment to .or email to brt@mweb.co.za

BANK DEPOSITS / TRANSFER. <i>Please use your company name as a reference</i>		
Bank: Nedbank	Acc Type: Current	Acc Name: Conveyor Manufacturers Association of SA Ltd
Branch: Epsom Downs	Branch Code: 152-205	Acc No.: 1522 059865

IMPORTANT: Payment must be received 14 days before the commencement of the course in order to secure a place. Until then the booking is only provisional. Cancellation and substitution fees apply.

CMA is not registered for V.A.T.

Bank details will also appear on your invoice.

Cancellation

Should you need to cancel for any reason, you must notify us in writing. A delegate may nominate a substitute to attend the certificate course, provided they meet the attendance criteria.

An administration fee will be charged for cancellations.

CMA member subsidy: The CMA subsidises candidates attending the course who are currently employed by a CMA member company. Conditions apply.

The Conveyor Manufacturers Association offers an OPTIONAL EXTRA to the Bulk Transfer Chute Design and Modelling course

Assignment and Examination

Assignment

Candidates are given two months to write an assignment on [two transfer chute systems](#)
Assignment is to be handed in on 27 September 2017 for marking

Examination

A written examination is set for 27 September 2017

Pass Mark

for both the Assignment and the Examination is 70%. A Pass Mark of 85% and more is a Pass with Distinction.

Moderation

The Assignment and Examination are moderated by an independent

CMA Certificate of Competence

Candidates who achieve the Pass Mark for both the assignment and examination will be awarded a CMA Certificate of Competence.

3 ECSA credits

Candidates who achieve the Pass Mark in both the Assignment and the Examination may claim 3 ECSA credits.

Pre-requisites

Candidates must have attended the three days of theory in Bulk Transfer Chute Design and Modelling being held at WITS from 24-26 July 2017

Cost

for CMA members R4000.00 and Non Members R5000.00

Registration

Complete the attached Registration Form in full and submit to CMA by email to training@cmasa.co.za or fax to 086 503 4524

IMPORTANT NOTICE

THIS COURSE IS IN 2 PARTS AND THEREFORE 2 SEPARATE PAYMENTS NEED TO BE MADE TO 2 SEPARATE PARTIES – WITS AND THE CMA

PLEASE ENSURE THAT THE PERSON WHO MAKES THE PAYMENTS IN YOUR COMPANY IS AWARE OF THIS.

IF PAYMENT IS NOT MADE TO THE CMA FOR THE ASSIGNMENT AND EXAM PART OF THE COURSE PRIOR TO YOU DOING THE COURSE YOU WILL NOT BE ABLE TO DO THE EXAM OR ASSIGNMENT.

THE ASSIGNMENT AND EXAM APPLY ONLY TO THE 2017 COURSE AND MUST BE COMPLETED ON THE DATE SPECIFIED (27TH September 2017)

A PASS MARK IS ONLY GIVEN WHEN BOTH THE ASSIGNMENT AND EXAM ARE PASSED AND NO EXCEPTIONS WILL BE MADE!